

## **Senior Associate/ Associate – Corporate and Student Engagement**

**Join the team that shapes thousands of young careers. Including your own!**

Antarang Foundation is a 4.5 year old organization doubling our reach and impact every year. We work with the most vulnerable communities and send our students in pursuit of their dreams.

Our students are film makers, podcast specialists, fitness trainers and study in colleges from Bhandup to Boston. This is because Antarang's programs are unique and focus on bridging the ability of adolescents and young adults to make informed career decisions and industry's intent to hire talent with potential.

Antarang Foundation builds key employability skills in disadvantaged youth in urban low income settlements. Through two structured programs Antarang guides students on career choice, trains them in core employability skills and connects them to employment opportunities of their choice. Over the past 4.5 years, Antarang has worked with over 25,000 youth across Mumbai.

Antarang is now at a critical phase of growth and seeks candidates committed to helping the organisation scale to reach more youth effectively and efficiently.

### **Key Role:**

The Senior Associate/ Associate works with Centre Trainers to organise the placement of Antarang's graduate students into employment / educational / vocational opportunities by managing mock interviews. The role includes networking with a varied range of job sectors and educational and vocational institutions.

### **Major responsibilities:**

- Identify, research, liaise with, visit companies and organisations for potential placement opportunities. Have close liaison with industry for placement of students.
- Manage career linkages for students post program.
- Manage placements and mentoring function deliverables during execution of CR programs (while batches are ongoing)
- Match student skills and objectives with workplace requirements
- Track students performance post linkages
- Communicate analysed data from centres, placement partners and the mentor team to relevant stakeholders effectively
- Ensure a 100% linkage rate for internships / job placements / mentor connects
- Constantly seek new ways to enhance the career development and professional experience of students
- Organise continued learning sessions for alumni through professional skill building workshops

### **Who are we looking for?**

- Graduate preferably with 2 years of work experience
- Excellent communication: Fluency in English and Hindi is mandatory.
- Preferably with previous experience of customer/client contact especially establishing and developing effective links with companies in the relevant disciplines/fields

- Passionate about working in and working for low income communities.
- Good analytical and conflict resolution skills and a collaborative nature.
- Flexibility to work on weekends.

**What's in it for you?**

- Impact the outcomes: Your commitment to the cause / your youth focused skills will impact the outcomes of our programs directly by getting 500 youth in careers of their choice
- Our work environment is fun, youthful, focussed on excellence, and with a deep commitment to achieving outcomes
- Location: Mumbai

If you are excited about the potential of youth in our country and want to be able to contribute to the career trajectories of less privileged youth while pursuing your education or careers, write in to [careers@antarangfoundation.org](mailto:careers@antarangfoundation.org) with your recent bio data.