



Manager – Process & Technology

Join the team that shapes thousands of young careers. Including your own!

Antarang Foundation is a 7-year-old organization doubling our reach and impact every year. We work with the most vulnerable communities and send our students in pursuit of their dreams.

Our students are film makers, podcast specialists, fitness trainers and study in colleges from Bhandup to Boston. This is because Antarang's programs are unique and focus on bridging the ability of adolescents and young adults to make informed career decisions and industry's intent to hire talent with potential.

Antarang Foundation builds key employability skills in disadvantaged youth in urban low-income settlements. Through two structured programs Antarang guides students on career choice, trains them in core employability skills and connects them to employment opportunities of their choice. Over the past 7 years, Antarang has worked with over 60,000 youth across Mumbai.

Antarang is now at a critical phase of growth and seeks candidates committed to helping the organization scale to reach more youth effectively and efficiently.

The Role:

The Process & Technology Manager helps Antarang prepare for scale. They ensure that we as an organization, continue to ideate & innovate to achieve quality at scale.

The role broadly involves working closely with different team leads across the organization to elevate everyday work with the help of technology & process improvements.

Major responsibilities:

- Facilitate teams to critically review current processes for effectiveness, quality and simplification
- Develop and implement process solutions to improve operational efficiency of Antarang's programs & it's supporting functions
- Monitor and measure the benefits of post process implementation to ensure program quality, organizational efficiency, and improvement
- Develop process workflow and design in compliance with regulatory and internal requirements based on org. vision & programs
- Identify risks and issues in existing processes and systems; analyze operating data to identify opportunities, strategize, develop action plans, and implement process improvements
- Provide training programs on new processes as needed
- Lead a team that will be responsible for process assessments, systemic & process design and redesign

- Develop in-depth knowledge of the Antarang's current vision, mission, systems, along with it's short-term & long-term plans for scale & growth
- Collaborate with various verticals & assist in promoting the implementation of best practices across the organization
- Identifying technology-based solutions to improve organizational efficiency

Profile Requisites:

- Graduate (Preferably in BSc IT/Engineering) with minimum 4-6 years of work experience in a similar role with high level of demonstrated tech acumen
- Knowledge of JAVA, Python or .net languages would be preferred
- Broad knowledge of CRM/data management would be a value add
- Excellent clarity of thought & attention to detail
- Inspiring and learning-driven individual with a deep interest in problem-solving
- Great strategic thinking, multi-tasking & organizational skills
- Passionate about working in and working for youth from under privileged communities and to bring about a change
- Flexibility to work odd hours – young adults keep strange timings!

What's in it for you?

- Impact the outcomes: Your commitment to the cause/your youth focused skills will impact the outcomes of our programs directly by getting 500 youth in careers of their choice
- Our work environment is fun, youthful, focused on excellence, and with a deep commitment to achieving outcomes
- Location: Mumbai

If you are excited about the potential of youth in our country and want to be able to contribute to the careers of less privileged youth, write in to careers@antarangfoundation.org with your updated resume