

## **Associate - Business Strategy: Philanthropic Foundation**

### **Background of the Foundation:**

India is complex, large and often challenging and its issues arise from the interplay of socio-cultural norms, governmental action and business performance. The social sector has faced limited success even with a multitude of NGOs executing similar projects across the same space. The high concentration of nonprofits working in the education and healthcare sector has led to highly fragmentation programs, duplication of efforts and suboptimal use of resources. Therefore, any transformation in any field will be possible only if non-profits are empowered and have a shared course of action.

The purpose of the Foundation is to facilitate the social sector ecosystem through collaborative projects to achieve better social outcomes. It will undertake projects that will increase the sector's appetite and willingness to work together and be the agent of change to drive collaborative action.

It is backed by Pravin Gandhi, who has over 35 years of operational and entrepreneurial experience in the IT industry in India and is a founding partner at Seedfund. He is supported by Sheena Gandhi, who has more than 14 years of experience in the field of communications and is a strong advocate of collaborations and partnerships.

The Foundation is in the process of defining its strategy and approach to achieve its vision. They are currently undertaking pilot projects to support small programmatic collaboration amongst NGOs to learn from the experience and strengthen their model.

### **Role of the Candidate**

A Mumbai based foundation is looking for young risk taking associates with a minimum 2 years of work experience in the Development sector in coordinating day to day management of programs. The candidate should be a self driver with high-energy levels and passion to succeed. A strong verbal and written communication skill set is preferred. Also, have the ability to close tasks in a timely manner and openness to travelling across India, if required.

### **Specific Responsibilities:**

1. Research: Ability to undertake basic qualitative research
2. Partnership Management & Development:
  - Support in management and nurture relationships with multiple stakeholders
  - Oversee day to day progress of implementation of partnerships and collaborations as per the MoU agreed upon with the respective partners

- Ensure seamless coordination and communication between relevant stakeholders
- Coordinate with NGO and donor engagement activities
- 4. Events: Coordinate for round tables and other engagement initiatives
- 5. Documentation and reviews:
  - Be the custodian of foundation processes, data with reference to the progress and monitoring of the partnerships and collaborative.
  - Documentation of all foundation activities, events and meetings - both internal and external.
  - Create presentations that tell a compelling story and spur actionable insights for the initiative
  - Organise reviews at regular intervals to monitor progress and timely submission of reports
- 6. Creativity: Brainstorm and experiment models and approaches for partnerships, on how we can help partnerships become more actionable, through effective communications and focused business strategy

**Remuneration**

Negotiable

**Location**

Mumbai

Interested applicants kindly share your CV with [sheenagandhi8@gmail.com](mailto:sheenagandhi8@gmail.com)